



Overseas Police Check

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Approved by	OneCall24 Policy Team

Where a worker has entered the UK or become resident in the previous 6 months prior to their registration, One Call 24 will ensure that an Overseas Police Check is supplied by the worker and retained on file.

One Call 24 will obtain only original documentation relating to the worker's Overseas Police Check, signing and dating the item to that effect and retaining it in the worker's file.

Where the Overseas Police Check is not supplied within the English language, Once Call 24 will ensure the document is sufficiently translated by a professional translation company.

One Call 24 will allow candidates to submit an application, before providing them with an Overseas Police Check (where applicable). This will enable One Call 24 to begin processing the application sooner; however, no decision will be made on the worker's application until a satisfactory Overseas Police Check has been received from the worker.

One Call 24 will ensure that all Overseas Police Checks are:

- Less than 3 months old at the point of recruitment
- Verified with originator
- Obtained in conjunction with an Enhanced DBS.

Regardless of the work history presented to One Call 24, or the information supplied on the agency worker's application form, One Call 24 will ensure that an Enhanced DBS check is obtained for each worker prior to their deployment within the provision of the services.

If an unsatisfactory response is received for the Overseas Police Check, One Call 2 will refer to their 'traffic light' system to confirm whether the information supplied needs to be notified to the authority. (Please refer to traffic light system for further clarification on this).

If information is present on an Overseas Police Check, One Call 24 will ensure that the worker has correctly completed the registration form, and furthermore – supplied a full statement detailing the circumstances leading up to the information provided on the Overseas Police Check.